

OFFICE OF THE RETURNING OFFICER
Elections Jun' 2024 - Aug' 2024
India Islamic Cultural Centre
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INSTRUCTIONS TO VOTERS FOR MARKING THE POSTAL BALLOTS

Dear voter,

Please accept greetings from the Returning Officer, IICC (Elections 2024). Kindly read the following instructions carefully before marking the ballot paper:

1. The ballot booklet, enclosed in the envelope is strictly non-transferable and must be marked by the addressee only. Needless to mention anything to the contrary violates election rules.
2. If the envelope is received by someone other than the voter himself/herself, i.e., family member etc., it should be handed over to the voter for further action. In case, the voter is not available to use the franchise or is no longer alive, the unused ballot booklet should be returned to the Returning Officer in the envelope "B" already provided.
3. The voters entitled to vote by postal ballot will not be allowed to cast their vote in person.
4. The envelope addressed to you contains:
 - a) **Instructions sheet**
 - b) **Attestation Form**
 - c) **Ballot Booklet (Total 04 pages)**
 - d) **Two envelopes marked "A" and "B"**
5. First, fill required details on the Attestation Form and sign at the appropriate place.
6. You have four categories of candidates to elect.
 - a) One (01) candidate as **President**
 - b) One (01) candidate as **Vice President**
 - c) Seven (07) candidates as **Members of Board of Trustees**
 - d) Four (04) candidates as **Members of Executive Committee.**

HOW TO MARK THE BALLOT PAPERS

1. The first page of the ballot booklet contains the names of seven (07) candidates for President and seven (07) candidates for Vice-President. The second and third pages contain the names of thirty-nine (39) candidates for Members of Board of Trustees. The fourth page of the ballot booklet contains the names of twenty-two (22) candidates for Members of Executive Committee. Column 'A' states the ballot number, Column 'B' states the Name of the candidates, and you are required to put a tick mark (✓) only in column 'C'.
2. You should not tick mark (✓) more than the specified number of candidates as mentioned against each category of the Post. Marking votes more than the specified number of candidates in each category of Post shall make the ballot invalid for the said category.
3. After marking the ballot booklet, fold ballot booklet and put it in Envelope "A" and seal it. Now insert the Envelope "A" and the duly signed Attestation Form in Envelope "B" and seal it. A ballot paper sent without the Attestation Form will be rejected.
4. Visit your local Post Office and send envelope "B" to the address already printed and obtain a receipt from the post office. Delivery through Courier or in person is not allowed.

WHAT YOU MUST NOT DO:

1. You should not sign or write your name or put any kind of marking on any page of the ballot booklet that discloses your identity. Doing so will lead to cancellation of the ballot booklet.
2. Putting any other mark like cross (x) or dot (.) in column "C" of the Ballot Papers is not a valid procedure for marking your vote. Only a tick mark (✓) must be used against the name of the candidate(s) in column "C".

AMAN SAREEN (RETURNING OFFICER)

Assistant to Returning Officer:

Nishant Pathak (Adv.)

Gurpratap Singh (Adv.)

Harmeet Singh Bhasin (Adv.)